

NYTHE, ELDENE & LIDEN
PARISH COUNCIL

COUNCIL MEETING

Minutes of the meeting held on 15th January 2018 at 6.30pm In Liden Library

Present Cllr K Parry (Chair)
Cllr D Bell (Vice-Chair)
Cllr B Cockbill
Cllr G Cruse
Cllr Z Hawson
Cllr A Hunt
Cllr G Stubbs
Cllr B Solomon
Cllr O Ibitoye

Officers Sue Frawley (Parish Clerk)

Public Eleven

120 **Apologies**
None

121 **Declaration of Interest & Applications for Dispensation**
None

122 **Minutes of the Previous Meeting**
It was **RESOLVED** that the minutes of the Parish Council Meeting on 13 November 2017 be approved as a correct record.

PUBLIC SESSION Councillor Derek Benfield (Covingham) asked Cllr Kevin Parry to confirm the boundary between the NEL Parish and Covingham Parish. It was agreed that that the dog bin on the boundary between Covingham/Liden would remain the responsibility of NEL Parish Council. A new dog bin will be installed and maintained by Covingham PC further down the boundary within Covingham PC.

Anthony Brown raised a question about the grass/pavement on Conway Road. Cllr Parry confirmed that anything pavement related was the responsibility of the Borough Council and any grass issues was the Parish Council.

Matt Tordoff raised the issue of the white residue on Liden Lagoon. Cllr Parry confirmed that this issue has been raised with Thames Water and the Environment Agency.

Shaftesbury Lake – Cllr Parry confirmed that responsibility for the East side of the lake was the responsibility for NEL PC and the Park South side is the responsibility of South Swindon PC. The Island in the middle was the responsibility of Thames Water. Concern was expressed about the amount

of debris and fallen trees in the lake. The Clerk to speak to the contractor about clearing as much debris as possible from our side of the lake.

Concern was expressed about the number of litter bins. Cllr Parry explained that a new bin which had been installed in May had been constantly vandalised and might in the end have to be removed. The Borough Council were now going to issue on the spot fines for littering of up to £400. Parish Council's would also be able to do this, with the correct training. It was felt that this would only work if CCTV was in place to catch the perpetrators.

123 **Schedule of Payments**

The Clerk submitted the Schedule of Payments for January 2018 a copy of which appears as Appendix A in the Minute Book.

RESOLVED that the Schedule of Payments which appears as Appendix A in the Minute Book be approved.

124 **Bank Reconciliations and Accounts**

The Clerk submitted Bank Reconciliations and Accounts for November and December 2017, a copy of which appears as Appendix B and Appendix C in the Minute Book.

125 **CCTV Review (Min 77 – 18.09.17)**

Cllr Cruse confirmed that Nythe allotments had been broken into twice since the start of the year. The cameras had shown 2 lads in their 20/30's who had come to site with bolt cutters. The communal mower, tiller, rotavator and strimmer had been stolen. As these had been purchased 2nd hand, no serial numbers or photos of the equipment had been taken. This would make it difficult for the police to return any equipment they might find. The cameras had also shown some individuals walking through the allotments at 2am. All security locks etc had now been changed. The Clerk to give the extra 2 memory cards for the other cameras to the contractor.

126 **Granted Planning Permissions**

The Council noted that Planning Permission has been granted to:
32 Keyneston Road, Nythe (erection of a two- storey rear and single storey side extensions and porch to front – S/HOU/17/1428/CHHO) &
60 Conan Doyle Walk, Liden (single storey extension – S/HOU/17/1915) &
67 Ashbury Avenue, Nythe (erection of a single storey rear extension and front porch with overhanging roof – S/HOU/17/1838) & BD Medical, Dorcan (relocation of a portacabin and reception of a new plant room – S/17/1737) and the issuing of a certificate of lawful development to 52 Ashmore Close, Nythe (erection of a single storey rear extension measuring 4m (from original rear wall), 3.5m (maximum height) and 2.4m (height to eaves)).

127 **Withdrawn Planning Applications**

The Council noted that 52 Ashmore Close, Nythe has withdrawn their application for a 2-storey front extension and 1 dormer window.

128 **Nythe, Eldene & Liden Planning Committee**

Cllr's Bell, Stubbs, Cruse & Ibitoye had agreed to be part of this committee.

RESOLVED that these 4 members would represent the views of NEL Parish Council in terms of planning decisions.

129 **Consistency in approach to Over-planning Decisions**

After discussion it was agreed that the Planning Committee would use the Borough Council's and National Guide Lines to determine whether an application was classed as 'over-developed'.

130 **Play Area Draft Lease**

Cllr Parry stated that he hoped to be able to bring Liden green and Nythe green into this agreement.

3.3.4 – responsibility for maintenance of the play equipment – insurance would be in place if vandalised etc prior to any play park being accepted by the Parish. £10m EL insurance was already in place.

3.3.1 'to keep any drains or soakaways clear of debris' - remove

3.3.2 Trees - remove

5.2 Only applicable if break-clause invoked

Cllr Parry to check with the Borough Solicitor regarding By Laws.

3.10 Nuisance – hard for the children not to make a noise – re-word ?

A copy of which appears as Appendix D in the Minute Book.

RESOLVED that Cllr Parry & Cllr Bell would bring back to the Council a final contract for the play parks to be transferred on a leasehold basis, so that the Council could consider the terms of the agreement prior to any signing.

131 **Welcome to Nythe Signs**

These would be paid for from the Nythe Reserves which are currently still in the current bank account (some £19K). These signs would have to be the subject of approval from Highways. Get quotes (to include Liden & Eldene).

Cllr Cruse asked if some of this money would be used to replace the stolen equipment at the allotments. Cllr Cruse to bring quotes to a subsequent meeting for discussion.

132 **Bollards for Liden Centre**

Approximately 30 bollards were being held in stock. Revised plans for the Liden centre redevelopment were being drawn up now.

RESOLVED that these bollards be used in the refurbishment of Liden Centre.

133 **Parish Council Meetings every 2 months**

After discussion, agreed to keep meetings on a monthly basis.

134 **Neighbourhood Watch Signs**

The Neighbourhood Watch signs when in place do work effectively and the Police welcome them and the neighbourhood involvement in crime across the Parish Council. Cllr Hawson declared an interest as participating in the Eldene NHW scheme.

RESOLVED that a further £300 would be spent on new Neighbourhood Watch Signs for roads that wished to participate.

135 **Parish Summer Event 2019**

Need to set up a working group including the PC, working with Liden Centre group who have organised successful events in the past. Cllrs Hawson, Solomon and Adam Hunt would join the group.

136 **Asset Register**

The Clerk presented an up to date Asset Register. This was agreed by the Parish Council as being an accurate record, a copy of which appears as Appendix E in the Minute Book.

137 **Risk Management Policy Document**

The Clerk presented a new Risk Management Policy Document, a copy of which appears as Appendix F in the Minute Book.

RESOLVED that the Risk Management Policy which appears as Appendix F in the Minute Book be approved.

138 **Signing of the Precept Upon Billing Authority Form for 2018/19**

This was signed by 3 Cllrs and the Clerk, a copy of which appears as Appendix G in the Minute Book. This will now be sent to Swindon Borough Council.

139 **Allotment Lease Fee**

The Clerk received £5 from Nythe Allotment Society in settlement of a recent invoice.

The meeting closed at 7.25 pm

The next meeting would take place on 19th February 2018 at 6.30pm in Nythe Community Centre.

Signed

Date.....

Chair of the Council