

# NYTHE, ELDENE & LIDEN

## PARISH COUNCIL

### COUNCIL MEETING

Minutes of the meeting held on 22<sup>nd</sup> June 2020 at 6.30pm

Via Zoom Video Link

#### Present

Clr K Parry (Chair)  
Clr D Bell (Vice-Chair)  
Clr G Stubbs  
Clr Z Hawson  
Clr B Soloman  
Clr G Cruse  
Clr O Ibitoye  
Clr A Hunt

#### Officers

Emma Hill (Parish Clerk)

#### Public

Pam Jones

#### 387

#### Apologies

#### 388

#### Declaration of Interest & Applications for Dispensation

None

#### 389

#### Minutes of the Previous Meeting

It was **RESOLVED** that the minutes of the Parish Council Meeting on 18<sup>th</sup> May 2020 be approved as a correct record.

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#### Public Questions

Pam Jones thanked the Parish Council for the budget for the Plants and the Flowerbeds, Pam also thanked Bazil who turned up with his tools and spade and contributed a lot of hard work.

Pam also raised a discussion regarding 'Friends of Shaftesbury Lake' Clr David Bell has talked Pam through the process, the Group would need public liability insurance and these prices have yet to be confirmed. Pam asked if the Parish would help with the costs of this for at least the first year, Clr Kevin Parry advised the Parish would be supportive and that a grant would need to be applied for, this would then at a later date come back to the Parish council for a vote, the Clerk to talk Pam through the application process.

Friends of Shaftesbury Lake would need to be set up as an official group, There would also need to be a draft agreement to what could be done and how it would work, if Pam and the Shaftesbury friends agree with that then the go ahead with the grant application can happen.

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#### Schedule of Payments

**RESOLVED** that the Schedule of Payments which appears as Appendix A in the Minute Book be approved.

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**Bank Reconciliations and Accounts**

The Clerk submitted Bank Reconciliation and Accounts for May 2020, a copy of which appears as Appendix B in the Minute Book.

**RESOLVED** that the Bank Reconciliation and Accounts which appears as Appendix B in the Minute Book be approved.

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**Granted Planning Permission**

To note that approval has been granted (3 Bryanston Way, Nythe Swindon SN3 3PG) for the Erection of a single storey rear and side extension. The development hereby permitted shall be begun before the expiration of three years from the date of this permission. Reason: To comply with the requirements of Section 91 (1) of the Town & Country Planning Act 1990. 2. This approval shall be in respect of drawing number 3161/1 and site plan received by the Local Planning Authority on the 17th January 2020. Reason: To define the scope of the development hereby permitted, in accordance with section 72 of the Town & Country Planning Act 1990. 3. The development hereby permitted shall be constructed using external facing materials that match and correspond with those of the existing buildings. Such facing materials shall be retained thereafter in their approved form. Reason: To ensure that the appearance of the development is satisfactory.

To note that Notice of intent, grants Consent for Town and Country Planning Act 1990 Town and Country Planning (Tree Preservation Order) Regulations 1999.  
Re: Work to BOS TPO No.4 (Oak) 1971 – (47 Okebourne Park, Liden, Swindon, SN3 6AH) the powers of the above Order this council hereby GRANTS CONSENT for the following works: Oak; T20 of BOSTPO No.4 (1971), identified as T1 in the application, located in the rear garden: Fell to ground level The following CONDITIONS apply to this decision: That the agreed works be implemented within two years of the date of this permission. That a single 10/12 nursery standard Silver Birch (*Betula pendula*) be planted within the rear garden That all replacement trees are planted within the first 18 months following tree removal. All works to be implemented in accordance with BS3998/2010 'Tree work - Recommendations'. The council also advises that: All works are carried out by a qualified tree surgeon with appropriate insurance. A list of Arboricultural Association approved contractors operating in your area, can be obtained by consulting their website ([www.trees.org.uk](http://www.trees.org.uk)) or by telephone 01242 522152. Mr Paul Sampson Innovation Group Environmental Services 4 Linnet Court Cawledge Business Park Alnwick NE66 2GD Please quote: Date: Please ask for: Direct line: S/TPO/20/0394/LAND 18th May 2020 Landscape Department (01793) 466318 Consent is obtained from the tree owner before works are under taken where the subject trees are not in the ownership of those who submitted the application. Please be aware there are other legislative controls such as felling licences for woodland work and controls for the protection of certain species of flora and fauna. You should ensure that these do not apply to your proposed operations. Further advice can be obtained from the Forestry Commission by calling 0300 067 4420 or online at [www.forestry.gov.uk](http://www.forestry.gov.uk), or from Natural England by calling 0300 060 3900 or online at [www.gov.uk/government/organisations/natural-england](http://www.gov.uk/government/organisations/natural-england).

To note that approval has been granted (63 Sedgebrook, Liden Swindon SN3 6EZ) for the Erection of first floor side extension, ground floor side extension to porch and mono-pitch roof to garage. 1. The development hereby permitted shall be begun before the expiration of three years from the date of this permission. Reason: To comply with the requirements of Section 91 (1) of the Town & Country Planning Act 1990. 2. The development hereby permitted shall be constructed using external facing materials that match and correspond with those of the existing buildings. Such facing materials shall be retained thereafter in

their approved form. Reason: To ensure that the appearance of the development is satisfactory. 3. This approval shall be in respect of Drawing No.12-20 Sheet 1 Location and Block Plan; Drawing No.12-20 Sheet 4 Proposed Ground Floor Plan; Drawing No.12-20 Sheet 5 Proposed First Floor Plan; Drawing No.12-20 Sheet 6 received by the Local Planning Authority on 31 March 2020 Reason: To define the scope of the development hereby permitted, in accordance with section 72 of the Town and Country Planning Act 1990

To note that approval has been granted (BD Medical Systems, Faraday Road Dorcan Swindon SN3 5JH) for the Erection of a single storey office extension and enclosure of recycling area.

1. This approval shall be in respect of the dwgs no. A3/A1785/100 Site Location Plan, A1/A018195/101 Site Plan as Existing, A1/A018195/102 Rev A Site Plan as Proposed, A1/A18195/103 Part Ground Floor Plan as Existing, A1/A18195/104 Part Mezzanine Level Concept as Existing, A1/A18195/105 Rev A Part Ground Floor Plan Concept 2 as Proposed, A1/A18195/106 Rev A Part First Floor Plan Concept 2 as Proposed, A1/A18195/107 Rev A Plant Deck Level and Roof Plan, A1/A18195/108 Rev A Elevations as Existing and Proposed Sheet 1 of 2, A1/A18195/109 Rev A Sections as Proposed, A1/A18195/111 Elevations as Existing and Proposed Sheet 2 of 2, Design & Access Statement received by the Local Planning Authority on the 11th March 2020 and Surface Water Drainage Strategy 4754-RP01 ISSUE 01 - May 2020 and drwg no. 4754-C-500 Rev C Drainage and Levels received by the Local Planning Authority on the 5th May 2020. Reason: To define the scope of the development hereby permitted, in accordance with section 72 of the Town and Country Planning Act 1990. 2. The development hereby permitted shall be begun before the expiration of three years from the date of this permission. Reason: To comply with the requirements of Section 91 (1) of the Town & Country Planning Act 1990. S/20/0353/CHHO [www.swindon.gov.uk/planning](http://www.swindon.gov.uk/planning) Page 2 of 5 3. The development hereby permitted shall be constructed using external facing materials that match and correspond with those of the existing building. Such facing materials shall be retained thereafter in their approved form. Reason: To ensure that the appearance of the development is satisfactory. 4. Development shall not begin until a surface water drainage scheme for the site, in accordance with the approved drainage strategy 'Surface Water Drainage Strategy - BD Medical, Issue 1, May 2020', has been submitted to and approved in writing by the Local Planning Authority. The scheme shall subsequently be implemented in accordance with the approved details before the development is completed. The scheme shall include, but not be limited to: o Evidence that the proposed flows from the site will discharge at or below greenfield runoff rates, or as close as practical for any areas that have been previously developed; o Details of how the drainage scheme has incorporated SuDS techniques to manage water quantity and maintain water quality in accordance with best practice guidance including the latest SuDS Manual C753; o Detailed drainage plan showing the location of the proposed SuDS and drainage network with exceedance flow routes clearly identified; o Details to demonstrate the SuDS Scheme has been designed in accordance with best practice guidance including the latest SuDS Manual C753; o General arrangement, which should be coordinated with the landscape proposals and the masterplan; o Manhole Schedules; o Detailed drainage calculations for all rainfall events up to and including the 1 in 100 year plus climate change to demonstrate that all SuDS features and the drainage network can cater for the critical storm event for its lifetime; o Details of how the scheme shall be maintained and managed after completion; o Any drainage systems offered for adoption will be designed to Sewers for Adoption 7th edition and/or SBC standards as part of the detailed design and relevant technical approval processes. Reason: To minimise the risk of flooding 5. Development shall not be occupied until a surface water drainage maintenance scheme for the site, in accordance with the approved maintenance regime 'Surface Water Drainage Strategy - BD Medical, Issue 1, May 2020', has been submitted to and approved in writing by the Local Planning Authority. The scheme shall subsequently be maintained in accordance with the approved details. Reason: To minimise the risk of flooding

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**Refusal of Planning Permission**

No new refusals to note.

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**Audit Recommendations for Approval**

- a) As we hold personal information, we should register with the 'Information Commission Office', this is £40 for the year.

**(Point A, the council agreed for the fee of £40 to be paid, to join the 'Information Commission Office' to make us audit compliant moving forward)**

- b) If there is no council meeting in one month, if they can be deferred they should be, if they cannot be deferred the clerk should be given permission in the previous meeting, to make payments before the next meeting, payments made under the delegated authority should then be signed at the next council meeting.

**(Point B, Agreed by the council)**

- c) Councillors should consider the use of council specific email addresses for council business rather than personal email addresses.

**(Point C, Councillors decided they are happy using their own email addresses but if anyone decides they would like a council specific email address then this can be provided)**

- d) (De minimus limits) "The Parish Clerk is authorised to incur expenditure up to a maximum of [£ ] on any item for which provision is made in the appropriate revenue budget provided that any action taken complies with any legislative provisions and the requirements of the Council's Standing Orders and Financial Regulations."

This is normally between £500 to £5000 as confirmed by Katie Fielding (WALC)

**(Point D, the De minimus limit has been set to £1000)**

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**Parish Contract with SBC 2020 Renewal**

In 2022 we have a break clause in our Parish Agreement with Swindon Borough Council so this is the opportunity to review our contract, Cllr Parry has picked up on a few things during his time as chair that need amending in the parish council contract, this is an opportunity for the council to renegotiate anything we feel isn't quite right, although this is two years away any changes have to go through legal and be approved within Swindon Borough Council. If any of the council want to see anything changes or improvements added they should email the clerk and the clerk will formulate a formal response with a bullet through list that can be discussed at a parish meeting in detail to what we feel is right and wrong, this can then be submitted to Swindon Borough Council.

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**Date of Next Meeting**

Emergency Meeting for AGAR sign off Monday 27<sup>th</sup> July 2020 Via Zoon Video Link.

Signed .....

Date.....  
Chair of the Council