

## DRAFT VERSION

# NYTHE, ELDENE & LIDEN PARISH COUNCIL

## PARISH COUNCIL MEETING

Minutes of the meeting held on 24<sup>th</sup> June 2021 at 6.30pm  
At Liden Library

**Present** Cllr K Parry (Chair)  
Cllr D Bell (Vice-Chair)  
Cllr G Stubbs  
Cllr Z Hawson  
Cllr A Woodham  
Cllr C Flux  
Cllr M Davies  
Cllr G Perkins

**Officers** Clare Cotterell (Locum Parish Clerk)

**Public** 2 members of public via zoom, 1 member of public in the room.

**510 Apologies**

Apologies were received from Cllr Vallender.

**511 Declarations of Interest & Application for Dispensations.**

David Bell declared he is a trustee for the Library Trust.

**512 Minutes of the Previous Meeting**

It was **RESOLVED** that the minutes of the Annual Parish Council Meeting on 17<sup>th</sup> May 2021 were approved as a correct record.

**513 Public Questions, Comments or Representations**

A member of the public asked that the Data Protection and Information Security policy be reviewed as it references the Data Protection Act 1998. Clerk to review.

A member of the public asked about the delay finishing the Eldene Centre, it was confirmed that this is a Borough issue but the understanding is there is a delay with some electrical works.

There has been a slight delay in the weedkilling at Eldene, it has been done but will take a while to take effect.

Will welcome signs be installed at Eldene like at Nythe? It was confirmed that this could potentially be discussed by the Parish Council.

**514 Liden Library**

To consider a grant request from Liden Library.

It was noted that the Council previously agreed to fund the Library for 3 calendar years with a £11,500.00 grant and £6,500.00 rent for office space. No grant was paid last year to the Library Trust due to Covid and the library being closed. It was **RESOLVED** to approve the grant for 2021 and approve that the payment be processed – 7 voted for and 1 abstention – Proposal carried.

**515 Schedule of Payments**

It was **RESOLVED** that the Schedule of Payments which appears as Appendix A in the Minute Book be approved – invoices for June 2021 (£17,846.86)

**516 Bank Reconciliations and Accounts**

The Clerk submitted Bank Reconciliation and Accounts for May 2021, a copy of which appears as Appendix B in the Minute Book.

It was noted that the pavement/road sweeping budget amount was showing as an incorrect amount, it was previously agreed to drop one grass cut for the year and that amount of £3,657.00 has been moved to the pavement/road sweeping budget line.

It was **RESOLVED** that the Bank Reconciliation and Accounts, with the above amendment, which appears as Appendix B in the Minute Book be approved.

**517 GDPR/Data Protection Act 2018 - Data protection fee renewal**

To approve setting up a Direct Debit to pay the annual Data Protection fee (there is a £5 reduction given if paid by direct debit, from £40.00 to £35.00, fee payment is due 27<sup>th</sup> July 2021).

It was **RESOLVED** to approve the setting up of a direct debit to pay the annual Data Protection Fee to the ICO and receive the discount of £5.00.

**518 Internal Auditor**

To review and approve the Internal Auditor for 2021-22. It was **RESOLVED** to appoint Bridget Bowen, the current auditor, as Internal Auditor for 2021/22 at a cost of £700.00.

**519 Granted Planning Permission**

The following planning decisions were noted:

Application Number: S/PHOU/21/0566 Proposal: Prior Approval Notification for the erection of a single storey rear extension measuring 3.96m (from original rear wall), 3.00m (maximum height) and 2.85m (height to eaves). Site Address: 14 Bevisland, Eldene Swindon SN3 6AL. This notice relates to the provisions set out within Section A.4 of Schedule 2 Part 1 Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015. It is the determination of Swindon Borough Council as the Local Planning Authority that PRIOR APPROVAL IS NOT REQUIRED for the development described at the address shown above, as described by the description shown above, and in accordance with the information that the developer provided to the local planning authority shown below: 1. This decision shall be in respect of the information submitted to the Council and the following plans: Plan Type Reference Date Received Reason: To define the scope of the development hereby permitted, in accordance with section 72 of the Town and Country Planning Act 1990. 2 The proposed extension, measuring 3.96m from the original rear wall, 3m maximum height and 2.85m height to the eaves complies with the limitations and restrictions of Part 1 of Schedule 2, Class A of the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended). Informatives: It is a requirement of paragraph A.3 of the above legislation that the materials used in any exterior work (other than materials used in the construction of a conservatory) must be of a similar appearance to those used in the construction of the exterior of the existing dwellinghouse. It is a requirement of paragraph A.4 of the above legislation that the development must be carried out in accordance with the details approved by the local planning authority, unless the local planning authority and the developer agree otherwise in writing. S/PHOU/21/0566 S/PHOU/21/0566 Page 2 of 4 This does not convey any approval for consent, which may be required under the Building Regulations, for this you should contact Building Control on (01793) 466070. This decision is in accordance with the details received by the Local Planning Authority on 29th March 2021 including drawings 21-188 PL 05, PL10 & PL15.

Application Number: S/ADV/21/0351/CHHO Ward: Covingham And Dorcan Parish: Nythe Eldene Liden Proposal: Display of a double sided advertising panel. Site Address: Bus Shelter On Dorcan Way, Adjacent To 10 Northfield Way Nythe Swindon SN3 3NJ. Conditions 1. This approval shall be in respect of Location Plan (1:1250), INSIGNIA 3 BAY MK1 WITH DRU dwg no. 8356\_MK1\_DRU, Application Form received by the Local Planning Authority on the 16th March 2021. Reason: To define the scope of the development hereby permitted. 2. The illumination of the advertising panel hereby granted consent shall be static and not intermittent. Reason: In the interests of amenity and highway safety. 3. The illumination of the advertising panel hereby permitted shall not exceed 284 cd/m<sup>2</sup>. Reason: In the interests of amenity and highway safety. 4. The advertising panel shall only be displayed concurrently with or after the installation of the bus shelter. Reason: In the interests of amenity and highway safety. Informatives 1. CIL - Outside Meaning of Development: The development proposed does not constitute Community Infrastructure Levy (CIL) liable

development as the proposed works fall outside the 'meaning of development' for CIL purposes in accordance with the Community Infrastructure Levy (England and Wales) CIL Regulations 2010 (as amended) Regulation 6. 2. The granting of planning permission does not authorise you to carry out any works on, over or under land outside of your ownership without first obtaining the consent of the land owner.

Application Number: S/HOU/21/0426/RACH Ward: Covingham And Dorcan Parish: Nythe Eldene Liden Proposal: Erection of two storey side and single storey front and rear extensions. Site Address: 20 Austen Crescent, Liden Swindon SN3 6JF. The Local Planning Authority HEREBY GRANT PLANNING PERMISSION for the development proposed in the application subject to the scheduled conditions. Conditions 1. The development hereby permitted shall be begun before the expiration of three years from the date of this permission. Reason: To comply with the requirements of Section 91 (1) of the Town & Country Planning Act 1990. 2. This approval shall be in respect of Unnumbered Revised Block Plan received 04 May 2021; Unnumbered Location Plan; Drawing No. 21/1502/01 REV A Existing and Proposed Plans received by the Local Planning Authority on 05 March 2021 Reason: To define the scope of the development hereby permitted, in accordance with section 72 of the Town and Country Planning Act 1990. 3. The development hereby permitted shall be constructed using external facing materials that match and correspond with those of the existing buildings. Such facing materials shall be retained thereafter in their approved form. Reason: To ensure that the appearance of the development is satisfactory. 4. The parking spaces shown on the approved plan shall be laid out and made available prior to first occupation of the development hereby permitted and shall thereafter be kept clear of obstruction and retained only for the parking of cars in connection with the host property. Reason: In the interests of highway safety. Informatives 1. CIL - Reg. 42 Exemption for Minor development: Whilst the development generates a net gain in floor space and is Community Infrastructure Levy (CIL) liable, it is exempt from CIL liability under CIL Regulation 42, as it constitutes minor development for the purposes of calculating CIL liability because the proposed extensions floorspace is below 100 sqm GIA. 2. The granting of planning permission does not authorise you to carry out any works on, over or under your neighbour's land or property without first obtaining their consent.

Application Number: S/RES/20/1709/TB Ward: Covingham And Dorcan Parish: Nythe Eldene Liden Proposal: Erection of a warehouse and ancillary offices with associated car parking and service yard areas - Reserved Matters from previous permission S/OUT/18/0346. Site Address: Unit 8, Phase 2 (Formerly Plot B) Faraday Road Dorcan Swindon. 1. The Local Planning Authority HEREBY APPROVE the details submitted by the applicant in the application which is expressly incorporated herewith of which brief details are by way of identification only set out in the Schedule being details which were reserved in an outline planning permission. 2. The expressions "the Local Planning Authority", "the applicant" and "the application" referred to above are those described in the schedule below. Note: This approval is not a planning permission, but must be read in conjunction with the outline planning permission and any conditions attached thereto. In particular, this approval relates only to the matters contained in the application and the applicant should obtain separate approval of any other matters reserved by the outline planning permission if they have not already done so. Conditions 1. This approval shall be in respect of drawing numbers: 19056-PL005 A, 19056-PL010 A and 17-074/302 P4 received by the Local Planning Authority on 4th February 2021, drawing numbers: 19056-PL-084 C, 19056-PL-085 D, 19056-PL-086 B, 19056-PL-011 C, 19056-PL-081 C, 19056-PL-082 C and 19056-PL-083 C received on 26th February 2021, drawing numbers: 100 C, 500 A and 501 C received on 18th May 2021 and drawing number 19056-PL006 G received on 26th May 2021. Reason: To define the scope of the development hereby permitted, in accordance with section 72 of the Town and Country Planning Act 1990.

Application Number: S/HOU/21/0617/LZWI Ward: Covingham And Dorcan Parish: Nythe Eldene Liden Proposal: Erection of a single storey side extension. Site Address: 18 Ashbury Avenue, Nythe Swindon SN3 3LY. The Local Planning Authority HEREBY GRANT PLANNING PERMISSION for the development proposed in the application subject to the scheduled conditions. Conditions 1. The development hereby permitted shall be begun before the expiration of three years from the date of this permission. Reason: To comply with the requirements of Section 91 (1) of the Town & Country Planning Act 1990. 2. This approval shall be in respect of drawing 21017/PL001 and 21017/PL002 received by the Local Planning Authority on 07 April 2021. Reason: To define the scope of the development hereby permitted, in accordance with section 72 of the Town and Country Planning Act 1990. 3. The development hereby permitted shall be constructed using external facing materials that match and correspond with those of the existing buildings. Such facing materials shall be

retained thereafter in their approved form. Reason: To ensure that the appearance of the development is satisfactory. Informatives 1. CIL - Reg. 42 Exemption for Minor development: Whilst the development generates a net gain in floor space and is Community Infrastructure Levy (CIL) liable, it is exempt from CIL liability under CIL Regulation 42, as it constitutes minor development for the purposes of calculating CIL liability because the proposed extensions floorspace is below 100 sqm GIA.

Application Number:S/HOU/21/0841/EMMI Ward:Liden, Eldene And Park South Parish: Nythe Eldene Liden  
Proposal: Erection of a single storey rear extension. Site Address: 35 Barrington Close, Liden Swindon SN3 6HF. The Local Planning Authority HEREBY GRANT PLANNING PERMISSION for the development proposed in the application subject to the scheduled conditions. Conditions 1. The development hereby permitted shall be begun before the expiration of three years from the date of this permission. Reason: To comply with the requirements of Section 91 (1) of the Town & Country Planning Act 1990. 2. This approval shall be in respect of drawing number 1 and block plan received by the Local Planning Authority on the 16th April 2021. Reason: To define the scope of the development hereby permitted, in accordance with section 72 of the Town & Country Planning Act 1990. 3. The development hereby permitted shall be constructed using external facing materials that match and correspond with those of the existing buildings. Such facing materials shall be retained thereafter in their approved form. Reason: To ensure that the appearance of the development is satisfactory. Informatives 1. CIL - Reg. 42 Exemption for Minor development: Whilst the development generates a net gain in floor space and is Community Infrastructure Levy (CIL) liable, it is exempt from CIL liability under CIL Regulation 42, as it constitutes minor development for the purposes of calculating CIL liability because the proposed extensions floorspace is below 100 sqm GIA. 2. The granting of planning permission does not authorise you to carry out any works on, over or under your neighbour's land or property without first obtaining their consent.

Application Number:S/HOU/21/0640/LZWI Ward:Liden, Eldene And Park South Parish: Nythe Eldene Liden  
Proposal: Erection of a detached garage. Site Address: 24 Fairlawn, Liden Swindon SN3 6ET. The Local Planning Authority HEREBY GRANT PLANNING PERMISSION for the development proposed in the application subject to the scheduled conditions. Conditions 1. The development hereby permitted shall be begun before the expiration of three years from the date of this permission. Reason: To comply with the requirements of Section 91 (1) of the Town & Country Planning Act 1990. 2. This approval shall be in respect of 14-21 sheet 1, 14-21 sheet 3 received by the Local Planning Authority on 09 April 2021 and revised drawing 14-21 sheet 2 Revision A received 08 June 2021. Reason: To define the scope of the development hereby permitted, in accordance with section 72 of the Town and Country Planning Act 1990. 3. The development hereby permitted shall be constructed using external facing materials that match and correspond with those of the existing buildings. Such facing materials shall be retained thereafter in their approved form. Reason: To ensure that the appearance of the development is satisfactory. 4. The proposed garage(s) shall be used only for the accommodation of private motor vehicles and no trade or business shall be carried on therein. Reason: To safeguard the amenities of the area and to ensure adequate provision of parking. Informatives 1. CIL - Reg. 42 Exemption for Minor development: Whilst the development generates a net gain in floor space and is Community Infrastructure Levy (CIL) liable, it is exempt from CIL liability under CIL Regulation 42, as it constitutes minor development for the purposes of calculating CIL liability because the proposed extensions floorspace is below 100 sqm GIA.

Application Number:S/HOU/21/0700/LZWI Ward:Covingham And Dorcan Parish: Nythe Eldene Liden  
Proposal: Erection of first floor side, two storey rear and single storey rear extensions. Site Address: 5 Pentridge Close, Nythe Swindon SN3 3RH. The Local Planning Authority HEREBY GRANT PLANNING PERMISSION for the development proposed in the application subject to the scheduled conditions. Conditions 1. The development hereby permitted shall be begun before the expiration of three years from the date of this permission. Reason: To comply with the requirements of Section 91 (1) of the Town & Country Planning Act 1990. 2. This approval shall be in respect of drawing 21/1532/01, location plan and block plan received by the Local Planning Authority on 20 April 2021. Reason: To define the scope of the development hereby permitted, in accordance with section 72 of the Town and Country Planning Act 1990. 3. The development hereby permitted shall be constructed using external facing materials that match and correspond with those of the existing buildings. Such facing materials shall be retained thereafter in their approved form. Reason: To ensure that the appearance of the development is satisfactory. 4. The proposed garage(s) shall be used only for the accommodation of private motor vehicles and no trade or business shall

be carried on therein. Reason; To safeguard the amenities of the area and to ensure adequate provision of parking. 5. The parking spaces shown on the approved block plan received 20 April, shall be made available prior to the occupation of the development hereby permitted and thereafter kept clear of obstruction and retained only for the parking of motor vehicles in connection with the host property. Reason: To ensure that satisfactory provision is made for the parking of vehicles off the highway at all times. Informatives 1. CIL - Reg. 42 Exemption for Minor development: Whilst the development generates a net gain in floor space and is Community Infrastructure Levy (CIL) liable, it is exempt from CIL liability under CIL Regulation 42, as it constitutes minor development for the purposes of calculating CIL liability because the proposed extensions floorspace is below 100 sqm GIA. 2. There is a risk that bats may occur at the development site. Many species of bat depend on buildings for roosting, with each having its own preferred type of roost. Most species roost in crevices such as under ridge tiles, behind roofing felt or in cavity walls and are therefore not often seen in the roof space. Bat roosts are protected all times by the Conservation of Habitats and Species Regulations 2017 (as amended) even when bats are temporarily absent because, being creatures of habit, they usually return to the same roost site every year. Planning permission for development does not provide a defence against prosecution under this legislation or substitute for the need to obtain a bat licence if an offence is likely. If bats or evidence of bats is found during the works, the applicant is advised to stop work and follow advice from an independent ecologist or to contact the Bat Advice Service on 0845 1300 228, email enquiries@bats.org.uk or visit the Bat Conservation Trust website.

#### **520 Refusal of Planning Permission**

The following planning decisions were noted:

Application Number: S/HOU/21/0396/EMMI Ward: Liden, Eldene And Park South Parish: Nythe Eldene Liden Proposal: Erection of a first floor side extension. Site Address: 25 Sutton Road, Eldene Swindon SN3 6BX.

Reasons for Refusal 1. The erection of a first floor extension projecting right up to the outer side elevation wall of the adjacent property would result in the terracing of properties. Such a change to the shape and mass and the loss of the current visual break would be unsympathetic to the character and appearance of the street scene. The proposed development is therefore contrary to Policy DE1 of the Swindon Borough Council Local Plan, and Residential Extensions & Alterations Supplementary Planning Document (2011) as well as the NPPF. Informatives 1. This decision shall be in respect of drawing number 20-006-001 and block and location plan received by the Local Planning Authority on the 26th March 2021. 2. CIL - Reg. 42 Exemption for Minor development: Whilst the development generates a net gain in floor space and is Community Infrastructure Levy (CIL) liable, it is exempt from CIL liability under CIL Regulation 42, as it constitutes minor development for the purposes of calculating CIL liability because the proposed extensions floorspace is below 100 sqm GIA.

#### **521 Planning Committee**

To receive Minutes from the Planning Committee

Minutes from the Committee meeting held on 17<sup>th</sup> May 2021 were received.

#### **522 Play Areas**

To approve any repair work/additional work required to the play areas.

It was **RESOLVED** to accept two quotations from All Build – To repair the roof of the equipment, house with slide, at Matley Moor at a cost of £300.00 + VAT and to top up the bark area within Collingsmead Park at a cost of £1,500.00 + VAT.

It was noted that a donation to replace the burnt out bench at Nythe has been received and the contractor will order and fit the new bench.

Quotations for other works, including topping up bark/surfacing works/swing replacement, are expected and an extraordinary meeting can be arranged if the quotations are received before the September meeting.

#### **523 Liden Jazz Day – August Bank Holiday**

To consider 105.5FM request for Parish Council support.

It was confirmed that there are no financial implications and/or organisation required from the Parish Council. Cllrs agreed to put their name to it and support the event.

**524 Parish Council Facebook Page**

To consider a Parish Council Facebook Page.

Cllr Davies gave an overview of the proposal to consider a Parish Council Facebook page.

Cllr Davies asked that the following statement was minuted: "I think the way the Chair uses Facebook at the moment as a representative of the Council is not particularly conducive to a properly functioning Parish Council unfortunately". The Chairman asked Cllr Davies to explain his comment, and Cllr Davies added that the Chair posts things then blocks or delete comments from people who have an alternative view point. The Chairman responded that there are reasons for that which he was happy to explain outside of the meeting.

It was commented that the Chair is elected and speaks on behalf of the Parish Council.

It was confirmed that there is a monthly article about the Parish Council appearing in the local magazine.

After discussions a vote was held for the following two proposals:

In favour of having a Parish Council Facebook Page – voted 1 for, 7 against – Proposal failed.

To review the proposal for a Parish Council Facebook Page upon the return of the Parish Clerk – voted 7 for, 1 against – Proposal carried.

**525 Finance Committee**

To consider a Parish Council Finance Committee

It was noted that financial presentation could be improved. The Chairman confirmed that training and zoom meetings were offered previously to go through any financial queries.

It was also confirmed that questions can be asked about the financial information presented, both before and during meetings. All Cllrs will have the opportunity to review the budget figures before final approval. Page numbering was requested on the meeting pack document.

Cllrs accepted the Locum Clerk’s offer to circulate an example spreadsheet document to include previous year spend, monthly spend. Other adjustments can be made to the current budget and financial documents presented if required.

It was **RESOLVED** unanimously against the setting up of a Parish Council Finance Committee.

**526 Youth Service Update**

Progress update from Cllr Parry.

There are 5 trustees now and a meeting is to be held next week, there will be a further update at the next Parish Council meeting.

**527 Swindon Borough Council – Arrangements for dealing with Member Code of Conduct Complaints**

To consider/acknowledge the new arrangements in place.

This item was noted by Cllrs.

**528 Date of Next Meeting**

Wednesday 22<sup>nd</sup> September 2021 at 6.30pm - Location Liden Library.

The meeting closed at 20.00

Signed .....

Date.....

Chair of the Council