

DRAFT VERSION

NYTHE, ELDENE & LIDEN PARISH COUNCIL

**PARISH COUNCIL MEETING**

**Minutes of the meeting held on 10<sup>th</sup> October 2023 at 6.30pm  
At Liden Library**

**Present** Cllr K Parry (Chair)  
Cllr D Bell  
Cllr Z Hawson  
Cllr G Perkins  
Cllr M Vallender  
Cllr G Stubbs

**Officers** Ms Emma Hill (Parish Clerk & Responsible Finance Officer)

**Public** Five in attendance.

**842 Apologies**  
Cllr M Davies, Cllr B Solomon, Cllr C Flux

**843 Declarations of Interest & Application for Dispensations.**  
Cllr David Bell, Cllr Garry Perkins declared members of the Library Trust.

**844 Minutes of the Previous Meeting**  
It was **RESOLVED** unanimously that the minutes of the Parish Council Meeting held on the 12<sup>th</sup> of September 2023 were approved as a correct record.

**845 Public Questions, Comments or Representations**  
Three members of public raised questions:

(i) The state of Eldene Beach, land directly outside of Eldene Community Centre. The Chair advised to the resident that Swindon Borough Council were no longer spraying the pavements with weed spray. The Parish Council have taken this on and with slow progress with the help of probation services and the Parish contractor the scraping of these problematic areas is taking place. The clerk will liaise with the contractor look at the area. The Chair advised that the caged area to the side of Eldene Community Centre is the responsibility of the community centre not the Parish Council.

(ii) What is the name of the Parish Auditor – The Chair advised the Clerk would make this information available.

(iii) Royal Mail area overgrown hedges and general lack of upkeep – The Chair advised this was a Borough issue not Parish.

**846 Schedule of Payments**  
It was **RESOLVED** unanimously that the Schedule of Payments be approved for September 2023 thirteen payments totalling (£21,158.97)

**847 Bank Reconciliations and Accounts**  
The Clerk submitted Bank Reconciliation and Accounts for up to 30<sup>th</sup> September 2023, a copy of which appears as September 2023 in the folder for 2023/2024.  
It was **RESOLVED** unanimously that the Bank Reconciliation and Accounts be approved.

#### 848 Clerk Update

The Clerk provided four updates between meetings to the Parish Council:

(i) NEL Community Allotments

NEL Community Allotments held a meeting, and the committee has unanimously voted to proceed with the NEL allotment extension plan and are happy to accept the £30,000 for the project. This would leave a remaining £50,000 from the S106 monies received, the remaining £50,000 will go towards further allotments at Eldene Centre as previously discussed. The Clerk to commence with Plans and quotes for the area.

No questions or comments received.

(ii) Tender Process Update:

It was brought to the attention of the Clerk that a process step was missing from the Tender process relating to the Financial Regulations Policy under Contracts 11.b this oversight was discussed with the auditor and deemed to be an audit recommendation rather than an audit failure, Mitigating steps have been taken to ensure the Parish is compliant with the audit and to ensure that this does not happen moving forward.

The council did not see any reason that the Tender process should be re done, the Chair commented that although an oversight has happened, re tendering would impact the precept and budget and all the companies local to the area has been approached. All Councillors agreed that the original contract should still be awarded, and the Parish receive a recommendation on the audit report.

(iii) External Playpark Repairs update:

The External Playpark works are nearly completed just the signage works to be done. The Parish Councils Logo and contact number will be added to the required signage.

No questions or comments received

(iv) Clerk Training:

Since joining the Parish Council, the clerk has passed two qualifications, the Clerk is now starting the Certificate in Local Council Administration (CiLCA) course.

No questions or comments received.

#### 849 Community Neighbourhood Policing Team

Non-attendance. The Chair asked the Clerk to request a written update from the Community Neighbourhood Policing Team to be presented at each meeting if they cannot be there in person.

#### 850 Youth Service

The Clerk provided Statistics from the Youth Service Provider BEST – Be a better you. Best have hosted five sessions over the summer, they had 102 spaces booked and eighty children attended. Some of those children attended more than one session, 77% of those were from SN3, 12% from SN1, 6% SN2, 3% from SN25. Each session costs £200, so far there has been Easter and Summer 2023 programmes held, the Clerk has requested better data from Best to under how many children attend from the Parish.

#### 851 Underpass Mural Painting Request

It was agreed for the clerk to go back and ask the cost and nature of the proposed mural, once the information has been obtained this will be brought back to the nearest meeting for a final decision. The Council voted five for and one against

**852 Annual Governance and Accountability Return 2022/2023**

The Clerk provided an update to the council that we have received Section 3 of the AGAR for the period 2022/2023. The report has been advertised accordingly with no concerns raised from PKF Littlejohn the external auditing company.

**853 Granted Planning Permission**

Certificate of Lawful development, Certificate of Lawfulness (Proposed) for the use of existing dwellinghouse as a children’s home at 18 Sutton Road, Eldene Swindon, SN3 6BX.

Planning Permission granted for the Erection of a single storey side extension at 13 Fanstones Road, Eldene, Swindon, SN3 6DX.

Certificate of Lawful development, Certificate of Lawfulness (Proposed) for the erection of two dormer windows at 13 Fanstones Road, Eldene, Swindon, SN3 6DX.

Certificate of Lawful development

**854 Refusal of Planning Permission**

Refusal of planning permission for the erection of a two-storey side, single storey extension, porch to front and front and rear dormer windows, at 8 Shapwick Close, Nythe, Swindon, SN3 3RQ

**855 Planning Committee**

The Planning Committee meeting minutes were received and approved.

To be noted - Minutes from July 2023 to be added to November 2023 meeting.

**856 Date of Next Meeting**

Tuesday 14<sup>th</sup> November 2023 – Location – Liden Library

The meeting closed at 7.00pm

Signed .....

Date.....

Chair of the Council